





DMA Parent Guide – Option A

(Windows OS)

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Chapter 1: Introduction

This guide is written for parents of students who have their Personal Learning Devices enrolled into the Device Management Application (DMA) program under the Ministry of Education (MOE).

It describes the functions that you, as a parent, have access to. There are three options that are presented to parents:

Default Option

This is the selected option, if you do not request for either Option A or B. This option presents you with a dashboard from which you can view your child's/ward's browsing activity.

Option A

If you wish to have more flexibility with the device, you can opt for Option A. This option allows you to install applications of your choice and to customize your child's/ward's device sleep timing, while retaining the web filtering function to protect your child/ward from unsafe contents.

Option B

For parents who wish to have total control of the device after school hours, you can opt for Option B. In addition to having the ability to install applications of choice, all activities on the device are not logged.

It is important to note that by not logging activities, there is no content filtering in place to protect your child from unsafe web content. There is also no sleep hour restriction on the device, which means that your child/ward will be able to use the device at any time.



Unit 1-1 - Summary of Parent Options Features

In order to install applications of your choice and to customise your child's/ward's device sleep timing while retaining the web filtering function to protect your child/ward from unsafe contents, your child/ward will be provided different accounts to access his/her PLD.

The table below summarizes the type of account and the access that each access has:

	Student iCON Account	After-School Student Account	Parent Admin Password (for administrative tasks)
Default			
School hours usage	 ✓ 	×	×
After School hours		×	×
usage	V	^	^
Option A & B			
School hours usage	 Image: A start of the start of	×	×
After school hours			
usage	V	v	V

The table below summarizes the Parent Portal features that are available <u>after-school</u> <u>hours</u>:

	Default	Option A	Option B
Web Browsing		~	X [#]
History*	•	V	^ *
Additional Web	~	v	X [#]
Content Filtering	×	V	^ "
Additional		✓	~
Installation of	~	Parents Admin	Parents Admin
Applications	×	Password required	Password required
		for selected apps	for selected apps
Sleep hours shut	×		×
down	Sleep hours	V @	X
	controlled by school		No restrictions

* Browsing history and Web content filtering is in place through the use of Google Chrome Browser

[#] Parents on Option B will need to use non-Chrome browsers to disable web browsing history tracking and web content filtering.

[@] Parents may request to change sleep hour through School DMA Administrator.



Unit 1-2 – Guiding your child to sign-in to his/her After-School Student Account

To access the features for Option A and B after school, users will need to sign-in to the After-School Student account.

Step 1:

[During first login]

In main login page, choose "Other user" at the left bottom corner, and input .\student.

You can leave current password as "blank" and login. You will then be prompted to change password. Please proceed to create your new password.

This account is only available after school hours. Student will not be able to login to this account during school hours.



Step 2:

Your child can start using his/her device as usual after logging in successfully.





Unit 1-3 – Parent Admin Password Guidelines

You will need to key in a Parent Admin password in order to perform administrative tasks (e.g. installing apps) on your child's/ward's PLD.

- When User account control (UAC) windows prompt out, please login as .\parent
- Key in password that given by school.
- Do keep your password in a safe place.
- If you had forgotten your password, please contact School DMA Admin for assistance.
- Parents are advised **NOT** to
 - > share the Parent Admin password with your child/ward.
 - remove applications that have been installed by the school (e.g. Chrome and Blocksi).
 - unenroll PLD from Intune for Education







Chapter 2: Getting Started

Unit 2-1 - Onboarding your DMA Parent Portal Account (Blocksi)

Setting up your Blocksi account will enable you setup the DMA Parent Portal to view and manage your child's/ward's online activities.

Step 1: Check your email inbox	b BLOCKSI
for an invitation from Blocksi.	Access granted for aad_student42@students.edu.sg
Click on the "Go to Parent Dashboard" button, and	by blocksiadmin@moe.edu.sg
your web browser will launch the Blocksi site to continue with the onboarding process.	HE We would like to inform you that a school administrator has granted you Bening permissions for <u>and_student20Bhutlent.edu.sg</u> Start setting your Bening palicies and track analytics for this user on the Blocks Perent Dealboard.
Note: Check the SPAM folder	Go to Parent Dashboard

Step 2:

your INBOX

Click 'Register here' to register your email address that you have provided to school earlier.

if you do not see the email in

Note: Click 'Sign in with Google' only if you have already registered through your Gmail account.

E-mail	
Password	
Log in	
Lost password?	
G Sign in with Google	
Don't have an account yet? Register have	

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Step 3:

Enter your details (email address, password, name, phone no.) and your child/ward's Student iCON email address.

Then, click 'Create Account'.

Note: If you are using a Google email, click 'Sign up with your Google account' to link your Google account with Blocksi. Please remember that you need to log into Google in order to access your Blocksi account.

Step 4:

After creating your account, you should be able to access to the Parent Dashboard as shown on the right.

_	Cibute d	Blocksi account	_
	E-mail		
	Password	Repeat password	
	First name	Last name	
	Phone or cell number		
	Student E-mail (must be a valid school-	wned email)	
	c	reate account	
		- OR	
		OUR GOOGLE ACCOUNT	
	U.	Reck	



Note: If you are directed to the page shown below, please contact the school's DMA administrator.

b BLOCKSI	
	Parent dashboard registrations are disabled.



Unit 2-2 – Sign-in to Blocksi

Subsequently, when you need to sign in again, you can go to this URL directly: 'parent.blocksi.net'.

Enter your email and password. Then, Click 'Login'.

<u>OR</u> Click 'Sign in with Google' if you have registered using your Gmail account.

BLOCKSI	Welcome to BMEE for Parents
	E-mail
	Password
	Log in
	Lest password?
	G Sign in with Google
	Don't have an account yet? Register here
	Countraid can the App Store Play Parents and guardians can now manage their kid's Chromebooks from a Parent Portal apple



Chapter 3: Parent Portal User Interface Overview

Unit 3-1 – Dashboard Layout

Once you are signed into the dashboard, you will see the Home screen containing your child's/ward's email in User table.

If you have more than one child/ward on Blocksi, you will be able to view all their profiles under the "Users Table". To do that, you need to ensure that you have registered using the **same** parent email address for all of them.



URL

Allowed

Blocked

Warning

activities

4

5



Add additional web filtering

Monitor your child's/ward's online

Unit 3-2 – Web Analytics (Frequently Visited Websites)

The Web Analytics can be found in the side menu under "Insights". You would be able to see your child's/ward's online activities and frequently visited websites/categories.

Step 1:

Click on "Insights".

lat insights	🖷 Dashbo	ard				
	Recent stats					
	URL	Yesterday	Today			
	Allowed	0	0			
	Blocked	0	0			
	Warning	0	0			
	Total	0	0			
	Enter an ema	il account		REQUEST VALIDA	TION +	
	USERS TABLE					
	Status	Email	t.			
	Validated s	tudent202@student	t.dmademo.com		B Delete	
	Validated 1	Ludert201@student			B Delete	

Step 2:

You can view your child's/ward's online activities for the last 24 hours under 'Web Analytics'.

Click the selected child's/ward's account under 'Users' to view his/her online activities.

You can view websites visited by your child/ward under 'Popular Websites'.







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You are also able to view different categories of websites, under 'Categories'.

You can view your child's/ward's searches results under 'Search engine queries'.

opular Websites					Categories			h engine queries
Hosthame	HRS	Allow	Block	Warning		 Search Engines and Health and Wellness 	Hits	Query
G www.google.com	31	31	0	0		Education Gambling		gambling gambling sites
www.rcpg.org.tg mendlansec.mox.edu.tg	15	15	0	0		• Byck Int		Proved sorts
G accounts youtube com		1	0	0				
A draw google com	1	1	0	0				
mana Lasino org	1	0	1	0			Users	
www.facebook.com	1	0	1				-	201@student.dmademo.com
www.gambling.com	1	0	1	0			student	202@student.dmademo.com
Ø www.gambingstes.co	. 1	0	1	0				



Unit 3-3 – Web Analytics (Time Period)

The Web Analytics can be found in the side menu under "Insights". You would be able to see your child's/ward's online activities by specifying a time period.

Step 1:

Click on the time icon at the top right corner of the page to adjust the results accordingly.



Step 2:

Click the time period that you want to view for your child's/ward's activities, e.g. 'This week'.

		QUICK	-			CALENDAR				
Toolay This week This year The day so far Week to date Month to date Year to date			This d Previo	rday sefore yesterday day last week ous week ous month	Len 15 minutes Len 30 minutes Len 1 hour Len 4 hours Len 24 hours Len 24 hours Len 2 days		Last 30 da Last 60 da Last 90 da Last 6 mo Last year	na Na		
lopular Websites Hostname	Hits	Allow	Block	Warning		Search Engines and _	HIS	engine qu Query	zeries	
opular Websites		Allow 31	Block	Warning 0		Education				
pular Websites Hostname	на					Preath and Welness	Hts	Query		
opular Websites Hostname G www.grogle.com www.ncge.org.ig	наз. 31	31	0	0		Health and Welness Education Gambling	HB 4	Query gambling		
opular Websites Hostname G www.grogle.com www.ncge.org.ig	на <u>,</u> 31 15 3	31 15	0	0		Health and Welness Education Gambling	HB 4	Query gambling		
Hostrame G www.google.com www.ncpg.org.sg meridansec.moe.edu.sg G accounts.you.obde.com	на <u>,</u> 31 15 3	31 15 3	0 0 0	0 0 0		Health and Welness Education Gambling	HB 4	Query gambling		
Austrame Kostrame G www.google.com www.ruge.org.sg meridansec.moe.edu.sg G accounts.you.due.com	наз 31 15 3 5	31 15 3 1	0 0 0	0 0 0		Health and Welness Education Gambling	HB 4	Query gambling		

Unit 3-4 – Web Analytics (Date)

The Web Analytics can be found in the side menu under "Insights". You would be able to see your child's/ward's online activities by specifying a date.

Step 1:

Click on 'Last 24 hours'







Step 3:

Click on the dates to specify a date range for viewing the activity history. Then, click 'Go'.





Unit 3-5 – YouTube Analytics

The YouTube Analytics can be found in the side menu under "Insights". You would be able to see your child's/ward's YouTube history.



Click 'Web Analytics'. Then, click 'YouTube Analytics'.



Step 2:

Click on a selected child's/ward's profile under 'Users' to view his/her activities.

The list of YouTube videos accessed by your child is shown under 'Allowed Videos' and 'Blocked Videos'.

ser: studer	r232@student.dmademo.com			
downd	Video Title	Cengury	Blocked Videos	Search engine queries
0	Chara X Invan	Science & Technol		
0	Apple ArPods Tree InACK (- Better Fit al	Trustanment.	No results found 🐱	No results found 😑
0	Dama meticant	Scence & Sectoral		No results Iturita
0	The contractor whice that shows that you to	Towner & Technol	Expand your time range or refine your filters.	Expand your time range or refine your
0	Row to Check Visige An Crick MERGEAK	Science & Technol		filters.
0	Galogie Pilet 2 fest loak	Scenaril, Serieur		
0	Google Piles Butty mysky	Trianta & Technol.		
				Users
				student201@student.dmademo.com
				student202@student.dmademo.com



Unit 3-6 – Logs

The Logs can be found in the side menu under "Insights". You would be able to view your child's/ward's device and browser usage history through Logs.

Step 1:

Click 'Web Analytics'. Then, click 'Web Analytics'. Finally, click 'Logs'



Step 2:

You will be able to see your child's/ward's usage history. Click 'Export CSV' if you are looking to download the log report(s).

iser: and student440-students.edu.sg						
tecent Logs					Max. number of export	ed antrias is 10,000
fimestamp	User	ORG. UNIT	URI,	Category	Action	EXPORT CSV Policy
unday, August 8, 2021 10:24 AM	aad_student44@student_	/2.Student/2.Secondary/.	chrome google.com/webstore/category/extensions?.	Exceptions List	block	Blocksi Secondary Scho
anday, August 8, 2021 10:24 AM	aad_student44@student.	/2.Student/2.Secondary/.	accessdenied dmademo.com/	Exceptions List	allow	Blocksi Secondary Scho
unday, August 8, 2021 10:24 AM	aad_student44@student.	/2.Student/2.Secondary/.	accessdenied dmademo.com/	Exceptions List	allow	Blocksi Secondary Scho
unday, August 8, 2021 10:23 AM	aad_student44@student.	/2.Student/2.Secondary/.	admin google.com/a/cpanel/students.edu.sg/Servic.	Exceptions List	block	Blocksi Secondary Sch
unday, August 8, 2021 10:23 AM	aad_student44@student.	/2.Student/2.Secondary/,	accessdenied dmademo.com/	Exceptions List	allow	Blocksi Secondary Sch
unday, August 8, 2021 10:23 AM	aad_student44@student.	/2.Student/2.Secondary/.	accessdenied dmademo.com/	Exceptions List	allow	Blocksi Secondary Scho
unday, August 8, 2021 10:23 AM	aad_student44@student.	/2.Student/2.Secondary/.	mail.google.com/mail/w/0/?tab-rm&ogbl	Web-based Email	allow	Blocksi Secondary Sch
iday, August 6, 2021 7:07 AM	aad_student44@student_	/2.Student/2.Secondary/.	accessdenied dmademo.com/?url=www.facebook.c.	Exceptions List	allow	Blocksi Secondary Sch
uesday, August 3, 2021 2:53 PM	aad_student44@student.	/2.Student/2.Secondary/.	accessdenied.dmademo.com/?url+www.facebook.c.	Exceptions List	allow	Blocksi Secondary Scho
uesday, August 3, 2021 2:53 PM	aad_student44@student.	/2.Student/2.Secondary/.	www.facebook.com/	Social Networking	block	Blocksi Secondary Sch
uesday, August 3, 2021 2:53 PM	aad_student44@student_	/2.Student/2.Secondary/.	accessdenied.dmademo.com/?url+www.facebook.c	Exceptions List	allow	Blocksi Secondary Sch



Unit 3-7 – Download Reports

The function to download reports can be found in the side menu under "Insights". You would be able to retrieve a comprehensive and detailed PDF report of your child's/ward's web activities.



Click 'Web Analytics'. Then, click 'Web Analytics'. Finally, click 'Download PDF'







Chapter 4: Option A Functions

In short, Option A gives the following flexibility:

- Ability to customise and activate additional web content filtering
- Flexibility to change sleep hours timing

Unit 4-1 – Managing Web Content

Web content filtering is extension-based and Cloud Web and YouTube filtering will be applicable only for GSuite managed desktop Chrome clients. Hence Chrome is the only workable browser for Option A students. Other browsers will be blocked or/and the search function will be not available (*e.g.* in Microsoft Edge).

Parents who opt for Option A can customise and activate additional content filtering protection on top of MOE baseline policy.

Note: If you do not modify the filter, the device will adopt the school's policy, which mirrors the content filtering protection under Default Option.

륨 Dashboard	Exception List	
I Exception List	Enter list name	
	Block List	

Step 1: Click on 'Exception list'.





Step 2:				
Name the list and Click		C		
'Create list'.	Exception List			
	Enter list name	CREATE LIST +		
	Block List	21		
Step 3:	=	Select a time:		
Click the 'Pencil Icon' to		Jereet a time		
edit the list you have	Exception List			
created.	Enter list name CREATE I	CREATE LIST		
	Block List	4 💉 🕯		
Step 4:				
Enter the Website	=	Select a timezone V blocksk		
Address (URL) you	T Edit Block List			
want to add in.	Exception List / Block List			
	Allow			
	Enter URL Block	Add to exception list		
	Examples of use:			
	www.blocksi.net www.blocksi.* * Modelsi.net			
	www.blocksi.net/chromebook-filtering www.blocksi.net/chromebook*			





Step 5: Click either 'Block' to restrict access or 'Allow' and Click 'Add to list'.



Step 6:

Click 'Update' if you have made any changes to the access of the URL.

		Select a timezone
Allow		Add to excepti
Allow	Block Update	Û
	Block	Allow Block

Click the 'Bin Icon' to delete the list.

Parent	≡	Select a timezone
# Dashboard	Exception List	
Exception List	Enter list name	CREATE LIST +
M Insights	LINGT ISCHOLING	
	Block List	4 / 面
		_





Step 7:

In the Users Table, select the 'Exception List' to apply the filters set to your child's/ward's account.

You can have different Exception Lists for your child/ward. You can also apply the same Exception List to another child's/ward's profile under your account.

a Parent	-					Select a timezone	t V blocksiadmin@moe.edu.sj	t Log
# Dashboard	🕷 Dashboa	rd						
Exception List	Recent stats							
	URL	Yesterday	Today					
	Allowed	0	0					
	Blocked	0	0					
	Warning	0	0					
	Total	0	0					
	Enter an email	account		REQUEST V	ALIDATION	+		
	Status	Email		Exception list		Student filtering and loggi	ng	
	Validated	aad_student44@st	udents.edu.sg	None	Ŷ		Delete	



Unit 4-2 – Sleep hours

Schools will determine the **Sleep Hours** set for the students' devices. When the **Sleep Hours** profile is in-force, the device force shutdown which would prevent the usage of the device during the night, to facilitate rest time.

You can request for a change in the school's preset sleep hours to better meet the needs of your child/ward. You can choose from a selection of sleep hours, starting from 7pm at hourly interval till 11pm. To do so, you need contact your school DMA administrators.



Chapter 5: Application Installation

Your child will be able to download any applications under Option A. However, there may be some applications that would prompt for Parents Admin password at the time of installation.

Note: The school reserves the right to block Chrome extensions that are objectionable. Chrome extensions blacklisted by the school will not be accessible both during and after school hours even if they are installed.

If you have any questions, please contact your respective school's DMA Administrator.

