



JURONG WEST SECONDARY SCHOOL

61 Jurong West Street 65 Singapore 648348

Tel: 62623593 | Fax: 62623587 | Web: www.jurongwestsec.moe.edu.sg

School Reference No: JWSS/2019/0334

1 June 2019

Dear Parents/Guardians

End-of-Year Examinations 2019 (Secondary 1-3 students)

1. The End-of-Year Examinations for 2019 would be held from 30 September to 14 October 2019 for Secondary 1 to Secondary 3 students.
2. Tuesday, 15 October would be Marking Day and your child/ward need not attend school on this day. Your child/ward would need to report to school as usual from Wednesday, 16 October onwards.
3. Please refer to the Examinations Timetable for your child/ward (Annex A) for further details. Do also find attached the Rules and Regulations for School Examinations (Annex B) for your information.
4. Should your child/ward be scheduled to sit for the first paper on the examination day, he/she is to assemble in the parade ground/hall by 7.35 am including on Wednesdays for morning assembly.
5. If your child/ward is not scheduled to sit for the first paper and is only taking the second paper for the day, he/she would need to report to school at least 30 minutes before the start of the paper and report at the examination venue at least 15 minutes before the start of the paper. Your child/ward need not report to school on the day that he/she has no papers.
6. During the examination period for your child/ward, he/she would be dismissed from school at the end of the paper(s) he/she is supposed to sit for the day.
7. Please acknowledge receipt of this letter by submitting the Acknowledgement Slip (Annex C) via your child/ward to his/her Form Teacher by **Friday, 5 July 2019**.
8. You would also have received this letter and the relevant annexes as an announcement via Parents Gateway.
9. Should you need any further details, do contact your child's/ward's Form Teacher at 6262 3593. You may also refer to the school website for the names of your child's/ward's Form Teachers as well as their respective extension numbers.
10. I would like to take this opportunity to wish your child/ward all the best in the upcoming examinations.

Yours sincerely

Mr Michael Muhunthan
Principal



JURONG WEST SECONDARY SCHOOL END-OF-YEAR EXAMINATIONS 2019

SECONDARY TWO NORMAL (ACADEMIC)

Date & Day	Time	Duration	Subject & Paper No.
30 September Monday	0800-1000	2h	Malay Language P1 (NA)
	0800-1000	2h	Chinese Language P1 (NA)
	0800-1000	2h	Malay Language P1 (E)
	0800-1000	2h	Chinese Language P1 (E)
	1100-1230	1h 30min	Malay Language P2 (NA)
	1100-1230	1h 30min	Chinese Language P2 (NA)
	1100-1230	1h 30min	Malay Language P2 (E)
	1100-1230	1h 30min	Chinese Language P2 (E)
1 October Tuesday	0800-0950	1h 50min	English Language P1 (NA)
	0800-0950	1h 50min	English Language P1 (E)
	1100-1250	1h 50min	English Language P2 (NA)
	1100-1250	1h 50min	English Language P2 (E)
*2 October Wednesday	0800-0945	1h 45min	Lower Secondary Science (NA)
	0800-0945	1h 45min	Lower Secondary Science (E)
3 October Thursday	0800-0930	1h 30min	Literature in English
4 October Friday	0800-0915	1h 15min	Mathematics P1 (NA)
	0800-0915	1h 15min	Mathematics P1 (E)
	1015-1130	1h 15min	Geography
7 October Monday	0800-0915	1h 15min	Mathematics P2 (NA)
	0800-0915	1h 15min	Mathematics P2 (E)
8 October Tuesday	0800-0845	45min	English Language P3 (NA)
	0800-0845	45min	English Language P3 (E)* *At 2E4 Classroom
9 October Wednesday	NO PAPER		
10 October Thursday	0800-0915	1h 15min	History
11 October Friday	0800 - 1000	2h	Visual Arts
14 October Monday	0800-0900	1h	Design & Technology
15 October Tuesday	MARKING DAY Students need not attend school on this day.		

Please note:

- During the examination period, student would report at 7.35 am including on Wednesdays* for morning assembly.
- The venue for all examinations will be the respective classrooms unless otherwise stated.
- The examinations for Tamil Language will be conducted on T4W1. A separate timetable will be issued to students taking Tamil Language by the Tamil Language Centre.
- The information is correct as of the stated date of issue. This information is subject to change and affected students would be informed of any updates.



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Annex B

Rules and Regulations for School Examinations

Attire & Appearance

1. All students must be in proper school uniform with proper appearance as specified in the school rules and regulations.

Punctuality

2. Students who are late for any paper will report directly to the respective examination venues.
3. No extra time will be given for late-comers.

Dishonesty

4. The school takes a serious view of any dishonesty, including the following:
 - i. has in his/ her possession any unauthorised reference material/ notes even if the student does not intend to use them;
 - ii. has in his/ her possession within the examination premises any unauthorised equipment or device;
 - iii. communicates or attempts to communicate with any other student/person inside or outside the examination room during the examination ;
 - iv. obtains or attempts to obtain or offers assistance on the examination material (e.g. copying) during the examination;
 - v. commits or attempts any acts of dishonesty, or the abetment of such acts.
5. A student who commits or attempts any acts of dishonesty, or the abetment of such acts, would be awarded a zero mark for that paper.

Borrowing of Stationery

6. Students should bring their own stationery that they will need for the examination papers. However, should they need assistance during the examination, they need to alert the invigilator.

Use of Washroom during Examinations

7. Students are encouraged to use the washroom before the start of the examination. They will not be allowed to use the washroom fifteen minutes after the start and fifteen minutes before the end of the examination. Students are also discouraged to use the washroom in the midst of the examinations so that they could fully utilise the time allocated for the paper.

Absence from Examinations

8. Attendance at all examinations is compulsory.
9. Students who are absent for any paper are required to submit a valid medical certificate to their Form Teachers supporting their absence immediately upon their return to school, failing which, a zero mark will be awarded for the paper the student is absent from without any valid reasons.

At the start of and during the Examinations

10. Students are to carefully check that the script for the correct subject and code has been distributed to them and that the number of printed pages is correct as stated in the question paper. Students need to alert the invigilator immediately should they think that there are errors in the papers distributed to them.

Jurong West Secondary School



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Annex C

School Reference No: JWSS/2019/0334

Acknowledgement Slip

End-of-Year Examinations 2019

I, _____, (Mother/Father/Guardian*) of _____ of class _____
(name of parent/guardian) (student's name)
_____ hereby acknowledge the school's letter regarding the *End-of-Year Examinations 2019 (Secondary 1-3*
(student's class)

Students) (Ref JWSS/2019/0334), dated 1 June 2019.

**please delete accordingly*

In case of any emergency, please contact the following:

Name: _____

Relationship with Student: _____

Contact Numbers: _____ (Home)

_____ (Mobile)

Signature: _____

Date: _____

*Jurong West
Secondary School*

