



JURONG WEST SECONDARY SCHOOL

61 Jurong West Street 65 Singapore 648348

Tel: 62623593 | Fax: 62623587 | Web: www.jurongwestsec.moe.edu.sg

School Reference No: JWSS/2021/1261

23 December 2021

Dear Parents/Guardians

Start of School Activities – L.I.F.E. @ JW 2022 (Secondary Three)

1. We would like to inform you that the Start of School programme, titled **Launch, Ignite, Flourish, Excellence** at Jurong West Secondary School (L.I.F.E. @ JW 2022), will be conducted for your child/ward in the first week of school.
2. The objectives of the L.I.F.E. @ JW 2022 (Secondary Three) are to focus on fostering new form class spirit through arts and sports activities, as well as attending workshops to enhance students' etiquette in various settings.
3. The details of the L.I.F.E. @ JW 2022 (Secondary Three) are as follows:
 - a. Day & Date : Tuesday, 04 January 2022 to Friday, 07 January 2022
 - b. Time & Venue : As indicated in **Annex A**
 - c. Attire : PE attire / School Uniform
4. Please refer to **Annex A** for the schedule and cost of programme. All activities carried out will adhere to Safe Management Measures (SMM) strictly.
5. The cost of L.I.F.E. @ JW 2022 (Secondary Three) will be shared by your child / ward and the school fund. Your child / ward is to pay \$51.00 via your child / ward's Edusave account or cash (for students without an Edusave account or has insufficient funds in Edusave Account).
6. Attendance for L.I.F.E @ JW 2022 is compulsory. Any absence must be covered with a valid reason (e.g. Medical Certificate). Students who miss L.I.F.E @ JW 2022 will still bear the cost of the programme if they are absent without a valid reason.
7. Please acknowledge receipt of this letter and its contents by consenting to your child / ward's participation in the Parents Gateway portal by Tuesday, 31 December 2021. For parents / guardians who have no access to Parents Gateway portal, you will need to submit the hard copy of the Acknowledgement Slip as attached below on the first day of school.
8. You may contact Ms Samantha Chin, Assistant Year Head for Secondary Three, at 6262 3593 (Ext 303) should you require further details or clarification.
9. Thank you.

Yours sincerely

Mr Yaw Kah Weng
Teacher-In-Charge
L.I.F.E. @ JW

Ms Samantha Chin
Assistant Year Head
Secondary Three

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Acknowledgement Slip

Start of School Activities – L.I.F.E. @ JW 2022 (Secondary Three)

I, _____, (Mother/ Father/ Guardian*) of _____ of Class Sec _____ hereby acknowledge your letter dated 23 December 2021 (Reference No: JWSS/2021/1261).

By allowing his / her participation, I consent the withdrawal of **\$51.00** from his/her Edusave account for payment of the abovementioned programme. I also undertake to make the payment in cash if there are insufficient funds in my child / ward's Edusave account to meet the payment.

In case of any emergency, please contact the following:

Name of (Parent/Guardian): _____ Relationship with Student: _____
Contact Numbers: _____ (Home) _____ (Mobile)

Signature of Parent/ Guardian*: _____ Date: _____

*Please delete where applicable.

"A Values-Centred Community where Learning is ignited by Passion, Thinking driven by Innovation and Leading Inspired by Service"



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Annex A: L.I.F.E. @JW 2022 (Secondary Three)

4 January 2022, Tuesday			
Time	Activity	Venue	Amount deducted from Edusave
0735 – 0800	Morning Assembly	Individual classrooms	N.A.
0800 – 0835	SMM briefing		
0835 – 0910	Form teacher admin time		
0910 – 0945	Needs analysis survey		
0945 – 1055	Assembly talks	Hall	
1055 – 1130	Recess*	Canteen	
1130 – 1350	Class bonding session and sports education programme (SEP) – Kinball	Indoor Sports Hall	\$8.00
5 January 2022, Wednesday			
0800 – 0835	Morning Assembly	Individual classrooms	N.A.
0835 – 1055	Study skills workshop part 1		\$20.00
1055 – 1130	Recess*		
1130 – 1350	Arts programme (Batik workshop)		\$ 6.00
6 January 2022, Thursday			
0735 – 0800	Morning Assembly	Individual classrooms	N.A.
0800 – 1020	Study skills workshop part 2		As above
1020 – 1055	Debrief for study skills workshop		N.A.
1055 – 1130	Recess*		
1130 – 1205	Form teacher admin time	Individual classrooms	N.A.
1205 – 1350	Assembly talks	Hall	
7 January 2022, Friday			
0735 – 0800	Morning Assembly	Hall	N.A.
0800 – 0835	Assembly talks	Individual classrooms	
0835 - 1055	Etiquette workshop		\$17.00
1055 – 1130	Recess*		
1130 – 1240	Form teacher admin time and debrief for the week	Individual classrooms	N.A.

* Please note that the cost does not cover expenses during their respective recess time.

*Jurong West
Secondary School*