

School Reference No: JWSS/2022/0379

12 Jul 2022

Dear Parents/Guardians

Preliminary Examinations 2022 for Secondary 4 Express & 5 Normal Academic

- 1. The Preliminary Examinations for Secondary 4 Exp & 5 NA will be held from 15 August to 31 August 2022.
- 2. A separate schedule with the allocated shifts and reporting time for the Science Practical Examination will be given to students on a later date.
- 3. Your child/ward is to assemble by 7.35 am for morning assembly, except on Wednesdays. For Wednesdays, students need to assemble by 8.20 am.
- 4. If your child/ward is not scheduled to sit for the first paper and is only taking the second paper for the day, he/she will need to report to school <u>at least 30 minutes</u> before the start of the paper and report at the examination venue <u>at least 15 minutes</u> before the start of the paper. <u>Your child/ward need not report to school on the day that he/she has no papers.</u>
- 5. During the examination period for your child/ward, he/she will be dismissed from school at the end of the paper(s) he/she is supposed to sit for the day.
- 6. Please refer to the Rules and Regulations for School Examinations / Common Test (Annex A) for your information. Do also find attached Preliminary Examination Timetable for your child/ward (Annex B) for further details. Your child/ward will be given a copy of the timetable by his/her Form Teachers.
- 7. As required for all assessments, students who are absent for any of the papers will need to submit an original and valid **medical certificate** upon their return to school. Students who miss any examination paper without an original and valid medical certificate may be awarded a zero mark for the examination paper.
- 8. Should you need any further details, do contact your child's/ward's Form Teachers at 6262 3593.
- 9. I will like to take this opportunity to wish your child/ward all the best in the upcoming examinations.

Yours sincerely

Ms Tan Ming Ming

Principal

Secondary School

Annex A

Rules and Regulations for School Examinations/ Common Test

Attire & Appearance

All students must be in proper school attire with proper appearance as specified in the school rules and regulations.

Punctuality

- 2. Students who are late for any paper will report to the General Office before reporting to the respective venues.
- 3. No extra time will be given for late-comers.

Dishonesty

- 4. The school takes a serious view of any dishonesty, including the following, where a student:
 - i. Has in his/ her possession any unauthorised devices capable of capturing, storing, displaying and/or transmitting or receiving visual, audio or verbal information within the examination premises;
 - ii. Has in his/ her possession any unauthorised reference materials, notes or paper;
 - iii. Commits or attempts any act of dishonesty, or support such acts. For example, writing information/notes on any part(s) of his/her body, taking the assessment on someone else's behalf, using unauthorised devices, or giving answers to or obtaining answers from another candidate;
 - iv. Communicates or attempts to communicate with any other candidate(s)/unauthorised person(s) during the examination or any other occasion when communication is strictly prohibited;
- 5. A student who commits or attempts any acts of dishonesty, or the abetment of such acts, will be awarded a zero mark for that paper and warrant disciplinary actions to be taken which will also affect conduct grade.

Use of Stationery

- 6. Students should bring their own stationery that they will need for the papers. No borrowing of stationery / calculators / MTL dictionaries from teachers or students is allowed during the paper. However, should they need assistance during the paper, they need to alert the invigilator.
- 7. Students must only bring approved calculators and dictionaries into the assessment venue for papers which allow the use of calculators and dictionaries. Any non-compliance will be considered as a breach of the regulations and you may be subjected to the penalty measures.

Use of Washroom during School-based Assessment

8. Students are encouraged to use the washroom before the start of the paper. They will not be allowed to use the washroom fifteen minutes after the start and fifteen minutes before the end of the paper. Students are also discouraged to use the washroom in the midst of the examinations so that they could fully utilise the time allocated for the paper.

Absence from School-based Assessment

- 9. Attendance at all assessment is compulsory.
- 10. Students who are absent for any paper are required to submit an original and valid **medical certificate** to their Form Teachers supporting their absence immediately upon their return to school, failing which, a zero mark will be awarded for the paper the student is absent from without any valid reasons.

At the start of and during the School-based Assessment

11. Before the start of the assessment, students are to carefully check that the script for the correct subject and code has been distributed to them and that the number of printed pages is correct as stated in the question paper. Should the paper be incorrect, or contain missing pagers or blank pages, the invigilator should be informed immediately. Otherwise, students will lose the opportunity to gain marks due to questions missed.

Annex B updated as at 120722 Students' copy

SECONDARY 4 EXPRESS / 5 NORMAL (ACADEMIC)

Science Practical Schedule:

Date & Day	Time	Duration	Subject Name / Paper No.	Subject Code	Remarks
15 August Monday	From 08:00 (according to shift)	1h 50min (per shift)	Physics 3	6091/03	Science Labs
16 August Tuesday	From 08:00 (according to shift)	1h 30min (per shift)	Science (Physics, Chemistry) 5 Science (Chemistry, Biology) 5	5076/05 5078/05	Science Labs
23 August Tuesday	From 08:00 (according to shift)	1h 50min (per shift)	Biology 3	6093/03	Science Labs
30 August Tuesday	From 08:00 (according to shift)	1h 50min (per shift)	Chemistry 3	6092/03	Science Labs

A separate schedule with the allocated shifts and reporting time for the Science Practical Examination will be given to students on a later date.

Written Paper Schedule:

Date & Day	Time	Duration	Subject Name / Paper No.	Subject Code	Remarks
16 August Tuesday	08:00 – 09:00	1h	Physics 1	6091/01	
	10:00 – 11:00	1h	Biology 1	6093/01	
17 August Wednesday	08:35 – 10:25	1h 50min	English Language 1	1128/01	
	11:30 – 13:20	1h 50min	English Language 2	1128/02	
18 August Thursday	08:00 – 10:00	2h	Mathematics 1	4048/01	
	11:00 - 12:45 11:00 - 12:45 11:00 - 12:45	1h 45min 1h 45min 1h 45min	Humanities (SS/Geo) 1 Humanities (SS/History) 1 Humanities (SS/Lit in EL) 1	2272/01 2273/01 2274/01	
19 August Friday	08:00 - 09:15 08:00 - 09:15 08:00 - 09:45	1h 15min 1h 15min 1h 45min	Science (Physics, Chemistry) 3 Science (Chemistry, Biology) 3 Chemistry 2	5076/03 5078/03 6092/02	
	10:45 – 12:25 10:45 – 12:25	1h 40min 1h 40min	Humanities (SS/Geo) 2 Humanities (SS/History) 2	2272/02 2273/02	
22 August Monday	08:00 - 10:30	2h 30min	Mathematics 2	4048/02	
	11:30 – 12:45 11:30 – 13:15	1h 15min 1h 45min	Science (Physics, Chemistry) 2 Physics 2	5076/02 6091/02	

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SECONDARY 4 EXPRESS / 5 NORMAL (ACADEMIC)

Date & Day	Time	Duration	Subject Name / Paper No.	Subject Code	Remarks
	08:00 - 09:00	1h	Principles of Accounts 1	7087/01	
23 August Tuesday	10:00 - 11:40 10:00 - 12:00 10:00 - 12:00 10:00 - 13:00	1h 40min 2h 2h 3h	History 1 Design & Technology 1 Nutrition And Food Science 1 Art 2	2174/01 7059/01 6097/01 6123/02	
	10:45 – 12:45	2h	Exercise and Sports Science	6081/01	Computer Lab 2
24 August Wednesday	08:35 – 10:15 08:35 – 10:15	1h 40min 1h 40min	Literature in English 1 Humanities (SS/Lit in EL) 2	2065/01 2274/02	
	11:15 – 13:45	2h 30min	Computing 2 - Practical	7155/02	Computer Lab 2&3
25 August Thursday	08:00 – 09:15 08:00 – 09:45	1h 15min 1h 45min	Science (Chemistry, Biology) 4 Biology 2	5078/04 6093/02	
	10:45– 13:00	2h 15min	Additional Mathematics 1	4049/01	
26 August Friday	08:00 – 08:45	45min	English Language 3 – Listening Comprehension	1128/03	Form Class
	09:45 – 10:45 09:45 – 10:45 09:45 – 10:45	1h 1h 1h	Science (Physics, Chemistry) 1 Science (Chemistry, Biology) 1 Chemistry 1	5076/01 5078/01 6092/01	
29 August Monday	08:00 - 09:30 08:00 - 09:40	1h 30min 1h 40min	Literature in English 2 History 2	2065/02 2174/02	
	10:30 – 12:45	2h 15min	Additional Mathematics 2	4049/02	
30 August Tuesday	08:00 – 10:00	2h	Principles of Accounts 2	7087/02	
	11:00 – 13:00	2h	Computing 1	7155/01	
31 August Wednesday	08:35 – 10:35	2h	Higher Chinese 1	1116/01	
	11:30 – 13:15	1h 45min	Higher Chinese 2	1116/02	

Please note:

- 1. During the examination period, student will report at 7.35 am, except on Wednesdays which will commence at 8.20am for morning assembly.
- 2. The venue for all examinations will be in Hall unless otherwise stated.
- The Higher Tamil Language examination would be conducted in 1 & 4 August. A separate timetable will be issued to students.
- 4. The information is correct at the time of print. The information is subject to change and the students would be informed separately of any updates.